



*If possible, please fill out this form using Adobe Acrobat Reader.
You may also save the form, then email the completed form to: L.Walker@flowermoundchamber.com*

**Cross Timbers Rotary Club
Rhythms at the River Walk
The River Walk
Flower Mound, Texas
Saturday, September 21, 10:00 a.m. to 3:00 p.m.**

Sponsor Confirmation

Sponsor Name: _____ Contact Name: _____
Address: _____ City/State/Zip: _____
Email: _____ Cell: _____ Alternate Phone: _____
Description of booth (activities, handouts, etc.):

Food vendors will be onsite so other vendors cannot give away competing items that are sold, example: tea, soft drinks, or lemonade. Bottled water is permitted.

By checking the following boxes, I acknowledge the setup and breakdown times for booths and will be prepared to set up and break down our assigned space at the times indicated:

Set-up time: Saturday, September 21st, 8:30 am Break Down time: Saturday, September 21st, 3:00 pm

Please note that booth spaces do NOT include tents, tables or chairs.

Please submit / turn in your confirmation in by Friday, August 30, 2019. We cannot accept any sponsor confirmations after Friday, September 6, 2019.

You may also print and mail the completed application to:

**Cross Timbers Rotary Club
Attn: Rhythms at the River Walk
700 Parker Square, Suite 100A
Flower Mound, Texas 75028**

Rules and Regulations

- Rhythms at the River Walk is an outdoors event held regardless of weather conditions.
- Vendor fees shall be paid in advance at the time the applications are submitted. Vendors will be notified of their application status by Monday, September 2, 2019. Vendors offering similar services will be limited.
- Vendors are to remain in their booths during festival hours, unless otherwise noted.
- Tents, tables and chairs will not be provided. Vendors shall drape and cover all tables and counters.
- Vendors staffing a booth must be over the age of 18 or accompanied by an adult.
- It is the responsibility of the vendor to collect & report sales tax from the event in the name of the taxing authority of the Town of Flower Mound. Vendors are required to have a Texas State Sales and Use Tax Permit clearly showing their tax ID # posted in the booth at all times.
- All vendors must have a tent that is in excellent condition and be weighted or held down by blocks or weighted buckets. "In-ground" stakes, such as straight or hammer-driven will NOT be permitted.
- Vendor parking is limited to a designated area. A map and complete information will be emailed to you one week before the event. Vehicles not in the designated area (other than loading/unloading times) are subject to being towed at the owner's expense or ticketed by the Flower Mound Police Department. Observe all traffic signs. Vendors not complying with parking instructions may be asked to leave the show without refund of fees paid.
- Tents must have a fire retardant tag attached or a fire retardant certification from the manufacturer. Vendors with tents that are not fire retardant must have a fire extinguisher in their tent at all times. Inspections will be performed by the Town of Flower Mound.
- Vendors are responsible for the cleanup of trash from, around and about their booth. Trash receptacles will be located throughout the area. Portable restrooms will be available for vendor and guest use.
- Deadline for vendor fee payment is Friday, August 23, 2019. Beginning August 24, 2019 a \$50 charge will be added to the vendor fee. No applications will be accepted after August 30, 2019.
- All participating vendors shall strictly adhere to hours of operation for move-in and move-out. Event Management reserves the right to change dates, hours or location. Booth placement is at the sole discretion of Event Management.
- Vendor shall conform to all statutes, ordinances, rules, orders, regulations and directions issued by any authorized authority of the federal, state or city government, including but not limited to, rules and regulations issued by the facility housing the festival.
- Event Management reserves the right to stop or remove from the festival any vendor or vendor representative, performing any act or practice, which in the opinion of Event Management is objectionable or detracts from the purpose/objective of the festival.
- Event Management reserves the right to decline a vendor's application if they deem their product or service not suitable for the event or if there are numerous vendors selling the same product or service, applications will be limited.
- If accepted, vendors will receive an email packet one week prior to the event. The packet will contain parking passes, maps and a general information letter.
- Property brought onto the premises by any vendor is at the vendor's sole risk and shall be removed from the premises during designated move-out times. Event Management shall have the right to remove from the premises any remaining effects left after designated move-out time at vendor's cost, if applicable.
- Vendor retains liability and assumes all risks of loss and/or damages on site or in connection with transportation, display, storage and sale of merchandise at the Rhythms at the River Walk.
- Painting, mixing of chemicals or possession of explosive materials is not allowed at any time.

Agreement of Liability Waiver

I HEREBY RELEASE, WAIVE, DISCHARGE, COVENANT NOT TO SUE AND AGREE TO HOLD HARMLESS FOR ANY AND ALL PURPOSES THE CROSS TIMBERS ROTARY CLUB, ITS OFFICERS, EMPLOYEES, SUCCESSORS, ASSIGNS, CONTRACTORS, SPONSORS AND VOLUNTEERS (COLLECTIVELY "CROSS TIMBERS ROTARY"), THE RIVER WALK ASSOCIATION, INC., ITS OFFICERS, EMPLOYEES, SUCCESSORS, ASSIGNS, CONTRACTORS, SPONSORS AND VOLUNTEERS, AND ESSEX ASSOCIATION MANAGEMENT, LP, ITS OFFICERS, EMPLOYEES, SUCCESSORS, ASSIGNS, CONTRACTORS, SPONSORS AND VOLUNTEERS FROM ANY AND ALL LIABILITIES, CLAIMS, DEMANDS, PERSONAL INJURY INCLUDING DEATH, OR PROPERTY DAMAGE THAT MAY BE SUSTAINED BY ME AND ANY OF MY EMPLOYEES, VOLUNTEERS, AGENTS OR CONTRACTORS WHILE PARTICIPATING IN THE RHYTHMS AT THE RIVER WALK EVENT, INCLUDING INJURIES OR DAMAGES SUSTAINED AS A RESULT OF THE NEGLIGENCE OF THE CROSS TIMBERS ROTARY CLUB, THE RIVER WALK ASSOCIATION, INC. AND ESSEX ASSOCIATION MANAGEMENT, LP.

Venue

The Parties agree that if legal action is brought under this contract, exclusive venue shall lie in the Courts of Denton County, Texas, and its terms or provisions, as well as the rights and duties of the Parties hereunder, shall be governed by the laws of the State of Texas.

Contract Agreement

I have read these rules and regulations and I agree to read and comply with the acceptance packet regarding the Rhythms at the River Walk. I have agreed to the conditions and terms of this contract.

It is understood and agreed by applicant that this entire document constitutes a contract between Vendor and the Cross Timbers Rotary Club only when the Cross Timbers Rotary Club confirms this contract. Confirmations may be mailed, faxed or emailed. Acceptance of money by the Cross Timbers Rotary Club is not binding, if fee is returned before acceptance and confirmation of this contract. Verbal agreements or promises made verbally and not specifically stated and confirmed in writing, as part of this Contract, shall not be binding. I have read the aforementioned Rules and Regulations and agree to all of the terms and conditions as they are written.

Date: _____

Signed: _____